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FEB 23 1954

THRU : Acting Management Officer  
: Comptroller

Director of Security

Employee Index Number

REF. : Memorandum dated 2 February 1954 from Acting Management  
Officer to Security Officer, Subject same as above

1. Pursuant to your request as set forth in the Reference for the Security Office to determine if a security risk would evolve from the use of an employee index number which would preclude such use, the matter was discussed at length with Mr. [REDACTED] Management Improvement Staff.

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2. As a result of that discussion it is the opinion of this Office that the use of an Employee Index Number would be secure if used as described in the Reference and provided that:

- a. The Index Number is assigned only to Staff Employees.
- b. The Index Number is used only with true names.

FOR THE DIRECTOR OF SECURITY:

/s/

[REDACTED]  
Chief, Security Control Staff

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SO/JRP:jr

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